

Custer County
Commissioner Special Meeting Proceedings
November 13, 2020

The meeting was called to order at 10:00 AM by Acting Chairman Randy Corgatelli, with Commissioner Wayne Butts, Clerk Lura Baker and Deputy Clerk Tina Hawkins in attendance.

Commissioner Butts made a motion to go into executive session under Title 74-206(1)(b) for Personnel at 10:01 AM Commissioner Corgatelli seconded the motion and the roll call vote was unanimous Aye. No decisions were made during this session, and the board returned to regular session at 10:15 AM.

Prosecutor: Justin Oleson and Chris Matson, secretary attended. Commissioner Butts requested that either Justin or Chris attend each future meeting to relieve the frustrations of trying to contact his office. There have been previous meetings when legal advice was needed quickly. Clerk Baker verified that the Prosecutor would support the County Officials when needed. A review was held of the budget constraints that have driven the need to shorten snow plowing routes. The records request procedures were also reviewed.

Commissioner Butts made a motion to go into executive session under Title 74-206(1)(b) for Personnel at 10:55 AM Commissioner Corgatelli seconded the motion and the roll call vote was unanimous Aye. No decisions were made during this session, and the board returned to regular session at 11:15 AM. Those attending were Commissioner Corgatelli, Commissioner Butts, Clerk Lura Baker, Deputy Clerk Tina Hawkins and Jessica Clemenhagen. The parameters wanted for the new P&Z Administrator hiring procedure were noted, such as 3-month probationary period and pay scale.

Prosecutor Justin Oleson returned to the meeting with secretary Chris Matson. Clerk Lura Baker provided him the files of information necessary for the upcoming tax appeal hearings. The list of roads that may or may not be plowed free of snow this winter was discussed. Justin suggested putting up signs that explain the county winter maintenance program. The Board has received a request for additional snow plowing. Travis Hardy has moved to the family cabin on Yankee Fork. It would require a much longer plow route, and the actual mileage has not been ascertained. It was suggested to offer him a permit to plow his own road, as he has equipment. The current Snow Plowing Policy was then reviewed as well as the 2020 school bus routes. The new Road & Bridge Supervisor will work with the Board of Commissioners to confirm plow routes and priorities. It was affirmed that the Schedule A Agreements with the USFS require the roads to be bladed, but no snow plowing is recommended. Certain routes will not be plowed and signed with "No Winter Maintenance" enter at your own risk. The tax appeal hearing scheduled for Nov. 23 has not received the necessary information at this time and the deadline is 5:00 today.

Ordinance #26: Commissioner Butts has asked Ron Butts/Waterways Chairman, and John Haugh/Waterways officer to attend at 1:00 PM today with a list of the problem issues. There is no mention of "River" water facilities in the ordinance. Prosecutor Oleson suggested the docks and ramps should fall under Planning & Zoning as they are not activities on the water. The meeting was recessed for lunch at 12:15 PM.

The meeting reconvened at 1:00 PM. The minutes of the 11-9-20 meeting were reviewed and Commissioner Corgatelli moved they be approved, Commissioner Butts seconded and the motion passed. The minutes of the Public Hearing were also reviewed and Commissioner Butts moved they be approved as written. Commissioner Corgatelli seconded the motion and it carried. Clerk Lura Baker asked if help could be hired to do the early morning snow removal around the courthouse. The board agreed it was a good idea and help will be located. The board agreed that PRIMA Risk Management trainings need to be pursued by more County employees. Clerk Lura Baker has attended 12 sessions, and Commissioner Smith is attending one today. Commissioner Butts has attended two sessions. The current situation within the Road & Bridge Department was discussed and how to best help the department employees with the coming changes.

Travis Hardy/Yankee Fork road plowing: A conference call was placed to Travis, but no answer was received. A message was left with a phone number for him to contact the meeting.

Clerk Lura Baker brought the MOU on Emergency Management to the board (taken under advisement at the last meeting) for review and discussion. The form will be returned to Mike Graham for his signature and completion. The Salary Order was the next item for review. Adjustments will be made in the following departments: Weeds, Prosecutor secretary, Planning & Zoning Administrator will no longer include Indigent, and Janitorial will show adjustments.

Jessica Clemenhagen returned and accepted the Planning & Zoning Administrator position as offered. She requested she be given two weeks for notice to her former employer the Custer County Sheriff. She plans to work 7:00 AM to 5:00 PM, Monday through Thursday and her first day will be November 30th. Everyone welcomed her to the team.

Justin Oleson returned to the meeting and fielded questions from Clerk Baker on an Indigent case she is dealing with. Commissioner Corgatelli inquired about the request received from Wendell Gohn/Blue Mountain Refuse on establishing a joint account with Custer County in lieu of the bond requirements for solid waste sites. Clerk Lura Baker requested Prosecutor Oleson write up the agreement on the Board's behalf. The Garden Cr. Road wetland mitigation deed was gone over. It is actually a 99-year lease from the landowner. Prosecutor Oleson will handle the writing of the deed agreement. Nationwide Insurance has sent options to choose from on behalf of the employees. Clerk Lura Baker asked Justin for advice and he deferred to the County Auditor/Gary Merkel.

Commissioner Butts made a motion to amend the Salary Order for Prosecutors Secretary, Weed Dept. Supervisor, and Planning & Zoning Administrator. Commissioner Corgatelli seconded and the motion passed. The proposed luncheon on December 16th with the Planning & Zoning Board and the Board of Commissioners will be verified before final invitations are made.

Policies: The Drug and Alcohol Testing Policy was reviewed and Prosecutor Oleson agreed to make corrections and get them back to the board. He will also review the Credit Card Policy and suggest improvements or changes.

The Road and Bridge Dept. fuel station needs to be changed over to a more secure and verifiable method of dispensing fuel. Justin suggested installing a security camera system at the least. Options need to be looked into.

Commissioner Butts moved that the PDC Form be approved and signed. Commissioner Corgatelli seconded, the motion passed and signatures were affixed.

With no further business before the board, the meeting was adjourned at 3:20 P.M.

Randy Corgatelli, Acting Chairman
Custer County Commissioner

Attest:

Lura H. Baker, Clerk