

Custer County
Commissioner Special Meeting Proceedings
April 7th, 2021

The meeting was called to order at 9:00 AM by Chairman Wayne Butts with Commissioner Randy Corgatelli, Clerk Lura Baker, Deputy Clerk Tina Hawkins and Road & Bridge Supt. Brandon Jones attending. Commissioners Steve Smith attended via phone.

The response letter to Disaster Coordinator, Mike Graham was reviewed and signed for mailing. Clerk Lura Baker provided copies of the current Personnel Policy to those attending for updating and revisions. The first change was to correct the Temporary/Seasonal employee lengths of service, and add in the 8-month term along with the 5-month term.

Commissioner Corgatelli made a motion to go into executive session under Title 74-206(1)(b) for Personnel at 9:25 AM. Commissioner Butts seconded the motion and the roll call vote was unanimous Ayes. Attending this session were Clerk Lura Baker, R&B Brandon Jones, Commissioners Butts, Corgatelli and Smith, and Deputy Clerk Tina Hawkins. No decisions were made during this session, and the board returned to regular session at 9:40 AM.

The "drug testing" portion of the policy has been discussed between Brandon and Prosecutor Justin Oleson. It was decided to leave it up to the Department Supervisor on what triggers a "drug test". Brandon was of the opinion that the need to complete an accident report should trigger a "drug test" and the Board agreed.

Personnel policy page 20, Holiday pay was then discussed. Custer County currently pays 8 hours at the regular pay rate for each holiday. Even if the holiday falls on a day that you don't normally work, you get 8 hrs. holiday pay. If you do work over a holiday you are then paid time-and-a-half for all hours worked. The "safety glasses wording" on pages 24 & 25 was reviewed and left as is.

N. Custer Rodeo Arena watering was then discussed. The Board members felt that the Rodeo Committee needs to compensate the Road & Bridge for any water truck use they request, as has been the policy in the past.

The Courthouse Grounds Maintenance Contract Bid was then opened. One bid has been received from Jordan Oerke in the amount of \$2,830.00 for the April 15th to October 15th season, with monthly payment of \$472.00. Commissioner Corgatelli moved that the above bid be accepted, Commissioner Smith seconded and the roll call vote was unanimous ayes. Motion passed.

The Emergency Medical Dispatch Medical Director Agreement is up for renewal. Dr. Crocker has agreed to continue although we are late in renewing. Steve Rembelski was contacted and the new annual renewal date will be reset for April. Commissioner Corgatelli moved that the EMD Agreement be renewed and signed. Commissioner Smith seconded and the motion carried with a roll call vote of unanimous ayes. Commissioner Smith then left the meeting.

Deputy Clerk Tanae McAfee in Payroll, attended the meeting to inform the Board of new requirements for newly hired employees, and annual review of current employee records. Custer County currently works with Minert and they offer a service that covers the new reporting requirements for an additional fee of \$13.75 per query. The Board agreed that Tanae should utilize the Minert data base and services for payroll. Clerk Lura Baker will look into the Idaho Code requirements. Tanae then requested wording be added into the Compensatory Time Policy paragraph of "The first 40 hours of over-time earned in a year will be accrued as Comp. Time". She also requested the payment for any unused compensatory time at years end will be paid in the "first paycheck of the new year" rather than the current wording of "final pay period".

With no further business before the board, the meeting was adjourned at 1:00 P.M.

Wayne F. Butts, Chairman
Custer County Commissioner

Attest:

Lura H. Baker, Clerk